



APPLICATION FOR EMPLOYMENT

FORM 003

Business Management System
SAFETY ■ HUMAN RESOURCES ■ ENVIRONMENT ■ QUALITY

Effective: August 2014

Issue No: 1.2

Date of Application: _____

Personal Information

Name:

Surname

First Name

Middle Name

Current Address:

House Number / Street Name

Suburb / Post Code

State

Contact Information:

Home Telephone

Mobile

Email

Position Sought:

Available Start Date:

Desired Pay Range:

Are you currently employed?

By Hourly or Salary

How did you hear about the AAA Traffic Control?

Education and Skills

Qualification Completed	Institution/Training provider	Date Completed

Employment History

Date	Name and Address of Employer	Position Held	Reason for Leaving
From:			
To:			
From:			
To:			
From:			
To:			



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References

Do you agree to have referees contacted in relation to this application ? (tick one) Yes No

(Reference checks will be legally in an ethical manner and all information derived will remain confidential)

Name	Contact number	Relationship

Declaration

I declare that to the best of my knowledge the information given is true and correct. I understand that inaccurate, misleading or untrue statements or knowingly withheld information may result in termination of employment with this organisation. I understand that this application does not constitute an offer of employment. I understand that, in some cases, police and credit checks will be required and I will be notified if this applies to this application.

Signed: _____

Date: _____

Offic Use Only

Reference Checks

Reference Name	Comments	Would re-employ ? Yes/No	Initial	Date

Other Action

Action	Name	Date
Interview arranged for / /		
Offer of employment made		
Position		
Induction due on / /		
Payrol I details entered		
Prohibitory period expires on / /		
NOTES:		
Application unsuccessful		
Other		

Email completed form, cover letter, resume, and evidence of certificates to info@aaatrafficcontrol.com.au or fax back to (02) 9675 7744.